



School-Age Portfolio File Checklist

Child's Name: Birthdate:

Start Date:

****Sections in red indicate SUTQ requirements****

Section 1: Background Information

Source of Evidence	Date when added
Getting to Know You	
IFSP/IEP/504 Plan (if applicable)	

Section II: Formal Assessment/Report Card (parent signature required)

Dates	
October:	
February:	
May:	

Section III: Developmental and Educational Goals

Source of Evidence (within 30 days)	Dates			
Developmental and Educational Goals for SUTQ (JFS 1514)				

Section IV: Informal Assessments (Anecdotal Records)

Source of Evidence	Date				
Child Observation Note-Taking Record (circle when month is completed)	Jan	Feb	Mar	Apr	
	May	Jun	Jul	Aug	
	Sept	Oct	Nov	Dec	
RTI Behavior Log (if applicable)					

Section V: Child Work Samples (Art, Writing, Dictation, Photos, Evidence of Family Partnerships)

Circle when month is completed.	Jan	Feb	Mar	Apr
	May	Jun	Jul	Aug
	Sept	Oct	Nov	Dec